**附件15**

**常州信息职业技术学院业务接待费明细单**

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| **序号** | **部门** | **接待**  **时间** | **接待**  **事由** | **接待**  **对象** | **来客人数** | **接待费用（元）** | **备注** |
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**经办人： 审批人：**